



## Employment Application Checklist

Applicant: \_\_\_\_\_

### **Docs to sign and return:**

Advertising and Marketing Policies & Procedures Agreement  
Agreement to Return Files  
AML Certification (sign after reading AML Policies & Procedures)  
CODE OF ETHICS  
Commission Split-Override Agreement  
Compensation Agreement  
Direct Deposit Form  
Employee Handbook Acknowledgment  
Employment Agreement  
Employment Application  
Employment Status Certification  
FRAUD POLICY  
I-9  
KICKBACK CERTIFICATION  
QC Policies & Procedures  
Real Estate Business Disclosure (no longer required)  
Red Flags Training, Policies, and Procedures (annual re-certification)  
W4 2015  
NMLS Transfer and Sponsorship procedure

### **For Your Records:**

\*Employee Handbook  
\*AML Policies and Procedures (required reading)

Return to: [poneil@ev1.net](mailto:poneil@ev1.net)

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